

BERLIN-MILAN MIDDLE SCHOOL

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Matthew Ehrhardt
Principal

David Snook
Local Superintendent

February 8, 2010

Dear Parent/Guardian of Eighth Grade Students:

Your son or daughter will soon be scheduling classes for ninth grade. It is a big step from middle school to high school and proper planning and a show of support are essential for success.

In order for you to be better informed, an **Eighth Grade Scheduling Meeting** has been planned for February 16th, at 7:00 p.m. in the **auditorium** at **Edison High School**. The discussion will include curriculum changes, requirements for graduation and requirements for college, course sequences, and the scheduling process.

Marlene Putnam, guidance counselor, will have met with the 8th grade students prior to this evening. The scheduling procedure will have been discussed and any questions about high school answered. The curriculum guide will be handed out to students during this time. **You must bring the curriculum guide with you to the meeting at the high school.**

Please make every attempt to attend this meeting so that you will be familiar with the course selections prior to the individual student conferences at Berlin-Milan Middle School. Each student will have an individual conference with Mrs. Putnam to select classes for next year. The registration selections made during your child's conference will be sent home for approval. There is no need for parents to attend these individual conferences. Please call Mrs. Putnam with any questions you may have.

The Berlin-Milan Middle School and Edison High School are offering these services to you in order to help you make the best choices for your son or daughter. We hope to see you on February 16th at 7:00 in the Edison High School Auditorium.

Sincerely,

Matthew Ehrhardt
Principal

Marlene Putnam
School Counselor